



## CITY OF OPA-LOCKA

780 Fisherman St  
Opa-locka, FL 33054  
Building & Licensing

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### WINDOW AND DOOR REPLACEMENT PERMIT REQUIREMENTS

1. \_\_\_ Permit application, signed & notarized by the owner and contractor
2. \_\_\_ If permit is by homeowner, submit:
  - a) **Instructions owner-builder**
3. \_\_\_ If permit is by contractor, fill out the contractor's information on the permit application.
  - a) **Qualifier must sign and notarize**
  - b) **Copy of contract with the property owners' signature**
4. \_\_\_ Two sets of schematics layout (complete floor plan) of the residence and/or building showing the following:
  - a) **Rooms and spaces labeled.**
  - b) **Size and location of each window and door opening.**
  - c) **Product approval numbers of all each opening component (Windows, Doors, Fixed Glass, Mullions).**
  - d) **Wind load pressures of each opening.**
5. \_\_\_ Two sets of Product Control Approval from Miami-Dade County and/or State Approval.
  - a) **Mark all applicable connection details.**
6. \_\_\_ Shutter Permit shall be required if the replacement Windows and / or Doors are not impact resistant:
  - \_\_\_ Submit two sets of Product Control Approval from Miami-Dade County and/or State Approval.
  - \_\_\_ Mark all applicable connection details.
7. \_\_\_ Two sets of Wind Load Calculations signed and sealed by Architect or Engineer.
8. \_\_\_ Every Bedroom shall have at least one egress opening with a minimum opening size of: 20" wide x 24" high.