

*APPROVAL*

*OF*

*MINUTES*

*(July 27, 2021)*

**The Opa-locka Community Redevelopment Agency**

**CRA Clerk's Summary Minutes**

**CRA Meeting**

**Tuesday, July 27, 2021**

**5:30 P.M.**

• **CALL TO ORDER:**

Chairwoman Jannie Russell called the Community Redevelopment Agency Meeting to order at 5:42 p.m. on Tuesday, July 27, 2021.

An opportunity was given to the public to email the CRA Clerk prior to the CRA Meeting with any questions/comments/concerns on items we will hear on this evening's CRA agenda.

• **ROLL CALL:**

The following members of the Opa-locka Community Redevelopment Agency were present: Chairwoman Jannie Russell, Vice Chair Chris Davis, Board Member Matthew Pigatt, Board Member John Taylor, Board Member Rose Tydus, and Board Member Veronica Williams. Also present were Board Attorney Candice Cobbs, CRA Manager, Gregory Gay, CRA Staff, Corion Delaine, Gerald Lee, and City Clerk Joanna Flores.

Absent Members: Board Member Alvin Burke & Vice Chair Chris Davis.

Board Member Rose Tydus led us in Prayer.

• **PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited in unison.

**Chairwoman Russell:** Do we have any add on items tonight?

**\*(There were no add on items.)**

**\*(The OCRA Reading Minutes will be deferred and brought back at the next Meeting.)**

**Chairwoman Russell:** Public comments are open.

**\*(There were no Public Comments.)**

**Chairwoman Russell:** Public comments are closed.

**\*Resolutions**

**H1. A RESOLUTION OF THE BOARD OF THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY (OCRA) APPROVING THE APPOINTMENT OF CORION J. DELAINE AS INTERIM OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY MANAGER; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.**

**Board Member Pigatt:** Why the change was made?

**Chairwoman Russell:** I did receive a letter from the City Manager Office regarding the appointment and I would like for them to come forward from his office.

**Mr. Gay:** We are beginning to have transitions within the city, and I think this is an ideal opportunity for new leadership.

**Assistant City Manager/Mr. Ellis:** This move was made by the city manager to provide an opportunity for Mr. Delaine who has showed great promise in his leadership. The change is in more effort to make sure we can have someone to spend more time with the CRA. The current staff only spends 10% with the CRA and the rest with Planning and Community Development. In effort to expand that we thought Mr. Delaine would be best fitted at this time.

**Chairwoman Russell:** I would like to add this is an “Interim” position. I do agree with the assistant City Manager.

**Board Member Pigatt:** So, are we anticipating this interim position for one year and within one year we will have an executive director to come on board?

**Assistant City Manager/Mr. Ellis:** That is our plan.

**Board Member Williams:** Why can't he start full time?

**Assistant City Mgt/ Mr. Ellis:** Mr. Gay was at 10% that was a deficiency so now we are starting at 50% percent. The goal is to have a full operating CRA staff at 100% percent soon.

**Mr. Delaine:** I'm very thankful to be considered for this position. This is something I've always had a passion for since I've started with the city. Growing up in the city as a youth I've always seen the challenges presented. Now that I'm coming back this is something that I want to help alleviate some of the issues.

Board Member Veronica Williams moved to approve resolution “H1” and Board Member Rose Tydus second.

There being no discussion, the motion passed by a 5-0 vote.

Matthew Pigatt	Yes
John Taylor	Yes
Veronica Williams	Yes
Rose Tydus	Yes
Jannie Russell	Yes

**H2. A RESOLUTION OF THE BOARD OF THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY (OCRA) APPROVING THE WAIVER OF POTENTIAL LATE FEES AND INTEREST ASSOCIATED WITH THE CITY OF OPA-LOCKA NOT TIMELY DEPOSITING TAX INCREMENTAL REVENUE IN A PRIOR YEAR; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.**

**Board Member Tydus:** Does this affect the CRA budget in anyway?

**Mr. Anathan:** The tentative budget that is proposed there is no assumption of receiving that income.

**Mr. Delaine:** This is something that is recommended by the state. This is standard procedures that we will have this language within our code.

**Chairwoman Russell:** I just want to make sure this is not a blanket resolution.

**Mr. Anathan:** No. It is not a blanket resolution. It is retroactive not perspective.

**Chairwoman Russell:** We will be forgiving the city of \$200,000 dollars in fees and Mr. Anathan is stating that this will not affect our budget. I just want to make sure everyone is clear of this.

Board Member John Taylor moved to approve resolution “H2” and Board Member Veronica Williams second.

There being no discussion, the motion passed by a 5-0 vote.

Matthew Pigatt	Yes
John Taylor	Yes
Veronica Williams	Yes
Rose Tydus	Yes
Jannie Russell	Yes

**H3. A RESOLUTION OF THE BOARD OF THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY (OCRA) AUTHORIZING FORGIVENESS OF 33.3% PAYMENT FOR IMPROVEMENT TO BUSINESS FOR AN APPLICANT OF THE FAÇADE IMPROVEMENT PROGRAM; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.**

**Chairwoman Russell:** Are the applicants here that is requesting this?

**Mr. Delaine:** I contacted them earlier today and they advised me that they will not be here.

**Chairwoman Russell:** They should have tried to be here. After reading the supportive documents I think they should have given us a better explanation. I can't support this, and I think they should have been here to do a presentation.

**Board Member Williams:** Haven't we approved other businesses before?

**Mr. Delaine:** The previous applicant had a written letter and the program manager with the OLCDC were here to give a presentation.

**Chairwoman Russell:** Mr. Director it is up to you if you want to pull this item and get back with us instead of voting it up or down. I think we should give them another opportunity to present themselves. I think they should come before us and let us know why.

**Board Member Williams:** I agree. I was only responding to the explanation that was given.

**Board Member Pigatt:** I want to see in these packages of what we are approving. This is not enough information, and I can't support this item due to lack of information.

**Chairwoman Russell:** We need to see improvements before and after pictures.

**Mr. Delaine:** I would like to have another discussion on this item later.

**Board Member Taylor:** I agree, and I would like to see what they can do. In other words what are we paying for?

**Mr. Delaine:** It was the intent of the OLCDC to give a presentation. I currently only have the narrative.

There being no discussion, the motion failed by a 0-5 vote.

Matthew Pigatt	No
John Taylor	No
Veronica Williams	No
Rose Tydus	No
Jannie Russell	No

**H4. A RESOLUTION OF THE BOARD OF THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY (OCRA) APPROVING THE BY-LAW OF THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.**

**City Clerk Flores:** I provided a copy of the OCRA resolution 2017-03 which was adopted by the board on September 20, 2017. If you look at section 2 of the resolution it reads the CRA board amends CRA by-laws and removes the City Clerk as the CRA board secretary and assigns the Planning Community development staff as the secretary of the CRA board. In reviewing the by-laws, it still has the City Clerk listed. I just wanted to know if that correction can be made?

**Board Member Pigatt:** I would like to make an amendment to the CRA by-laws that we have in this package to remove the City Clerk as the CRA board secretary and assign the executive director to assign someone for the CRA board.

**City Attorney Cobbs:** I would recommend we say pursuant to resolution 2017-03 to make sure we have everything included.

**Board Member Pigatt:** I'm making a change from the actual resolution. The resolution says it assigns someone from Planning & Community Development staff as secretary, since we are looking to move forward to have a full operating CRA within a year I think it would be important that the executive director have the opportunity to assign a board secretary to assist with the minutes and the development not making someone specifically from the city responsible for the CRA. That is why I would like to amend section 2.5.

Board Member Matthew Pigatt moved to approve resolution “H4” with amendment to section 2.5 and board member Rose Tydus second.

*\*(Amendment)*

There being no discussion, the motion passed by a 5-0 vote.

- Matthew Pigatt     Yes
- John Taylor        Yes
- Veronica Williams  Yes
- Rose Tydus         Yes
- Jannie Russell     Yes

There being no discussion, the motion passed by a 5-0 vote.

- Matthew Pigatt     Yes
- John Taylor        Yes
- Veronica Williams  Yes
- Rose Tydus         Yes
- Jannie Russell     Yes

**ADJOURNMENT:**

There being no further business to come before the Board, the meeting was adjourned.

ATTEST:



A large, stylized handwritten signature in blue ink, written over a horizontal line. The signature is highly cursive and difficult to decipher.

Kinshannta Hall  
Board Clerk



A handwritten signature in blue ink, written over a horizontal line. The signature is cursive and appears to read 'Jannie Russell'.

Jannie Russell  
Chairperson